

# Memorandum

Community Relations



---

**Date:** September 9, 2004

**To:** Mayor and Council

**From:** Jeff Kulaga, Community Relations Manager (x8844)

**Through:** Will Manley, City Manager (x8884)

**CC:** Carlos Deleon, Deputy Public Works Manager  
Chris Salomone, Deputy Manager Development Services(x8294)

**Subject:** Consolidation of City Boards and Commissions

---

The consolidation of city boards and commissions has been discussed in an effort to streamline and establish a more effective public review process. Three areas of board and commission consolidation are under consideration.

- First, the consolidation of the Planning and Zoning Commission and the Design Review Board deserves investigation to simplify the development review process.
- Second, collapsing the Plumbing and Mechanical Code Advisory Board of Appeals and the Electrical Code Advisory Board of Appeals into the existing Building Code Advisory Board of Appeals would also simplify the review process, better clarify the entitlement process and reduce redundant staff workloads.
- Both of these consolidations are under consideration by the Development Services Department as apart of an overall effort to improve and clarify the city review process and schedule for the development community.
- Third, the consolidation of the Transportation Commission and the Bicycle Advisory Committee is being considered in October by each group. The merging of these two bodies would result in single citizen advisory board that focuses on the comprehensive integration of all transportation modes in Tempe. The Public Works Department staffs these two groups.

Staff is seeking Council direction on referring these three board and commission consolidations to Council Committees for further review and discussion.

Thank you.